



joinery ltd

ENVIRONMENTAL SUSTAINABILITY AND WASTE MANAGEMENT POLICY

Our company recognises our responsibilities under the Environmental Protection Act 1990 and are committed to operating in such a way that work activities do not have a negative effect on the environment.

Our policy is to:

- Wholly support and comply with or exceed the requirements of current environmental legislation and codes of practice.
- Minimise our waste and then reuse or recycle as much of it as possible, purchasing recycled items in preference to those produced from new.
- Minimise energy and water usage in our buildings, vehicles and processes in order to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- Operate and maintain company vehicles with due regard to environmental issues as far as reasonably practicable, encourage the use of alternative means of transport and vehicle sharing as appropriate.
- Apply the principles of continuous improvement in respect of air, water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same. E.g.: Use certified FSC suppliers for timber based products, substitution of solvent based items with less harmful water based, careful use of consumables & reducing packaging wherever possible.
- Assess the environmental impact of any new processes or products we intend to introduce in advance and of those within our supply chain.
- Ensure that all employees and Sub contractors understand our environmental policy and conform to the high standards required.
- Address complaints about any breach of our Environmental Policy promptly and to the satisfaction of all concerned.
- Monitor our collective & individual performance for compliance & to seek improvement
- Update our Environmental Policy annually in consultation with staff, associates and customers on an annual basis or if any new circumstances apply.

The philosophy of “good environmental stewardship” is accepted and implemented from the Managing Director and throughout the workforce. To make this policy effective all employees within the company need to understand the actions required of them.

The Managing Director is responsible for monitoring the effectiveness of this policy & taking any actions necessary to improve environmental performance.

Should the Company Management feel that improvement or remedial actions are necessary following a failure to comply with this policy, the issue shall be dealt with and resolved as soon as practicable.

Instances of non-compliance or poor environmental practices shall be reported, investigated with appropriate corrective & preventative actions taken.

SUSTAINABILITY, WASTE MANAGEMENT & DISPOSAL

We shall utilise the following waste control hierarchy to towards environmental sustainability:

- ✓ **Reduce**-Amounts of waste going to landfill or becoming hazardous by careful ordering, efficient size of packages/containers, using all contents, & environmentally friendly systems of work
- ✓ **Reuse**-items where current legislation allows, buy quality sundries with longer lifespan, donate left over items to charitable groups if practicable
- ✓ **Recycle**-Influence choice of recyclable products, use recycling facilities, solvent based products to be sealed in cans & as empty as possible, clean out water based containers, drying them so that they are fit to recycle
- ✓ **Review**-Look at how we operate, monitoring levels of waste to seek opportunities to improve our environmental performance

ARRANGEMENTS FOR WORK ON CONSTRUCTION SITES:

In order to provide effective waste management on sites, we shall plan how waste is to be managed using information available to us, contributing to waste management plans put in place by other Principal Contractors. This will involve sharing of facilities, records & knowledge throughout the work.

Specific waste streams will be identified with segregation of items as much as practicable

SPECIFIC COMPANY ARRANGEMENTS:

We have installed a biomass wood burner in our workshop premises which provides re-cycling of both timber based and paper materials produced by our operations as well as providing a significant proportion of the heating requirement for our Works and Offices.

This has significantly reduced the amount of waste products being disposed of in skips, thus reducing transport & landfill impacts. It has also reduced our energy use to heat the workshop by up to 70%.

LICENSING & RECORD KEEPING:

We hold an Environmental Agency Registration for the production of waste Ref: NUV 385

Our Environmental Agency Waste Carriers Licence number is: CB/KM3584NP

Timber based product purchase & use shall be closely monitored to ensure that a continuous" chain of custody" exists. Records are available for inspection upon request.

Resulting waste will be disposed of using licensed waste carriers with copies of the requisite Waste Transfer or Consignment notes held on file for a period of 3 years for inspection upon request.

The Management team monitor and review our Policies and Systems via internal discussions, including our external Advisor who is a BHSEA (Birmingham, Health, Safety & Environmental Association) member.

Signed:



Ian Walker

Date: 23rd September 2016

Title: Managing Director

On behalf of Woodcraft Joinery Ltd

Scheduled date of next review of this Policy: September 2017 unless required earlier